

## **Call for Applications to the CERC Board of Directors**

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CERC is seeking applications from the membership to fill vacancies on the CERC Board of Directors to take office on September 21, 2010

Board members provide the direction and leadership vital to the organization's future success. Board members bring a wealth of knowledge and expertise from diverse backgrounds that position CERC as a leader in the workforce mobility and relocation industry in Canada. Through their active participation, Board members experience tremendous opportunity for both personal and professional growth.

Terms of directors are for three years, and may be extended if a director is elected to one of four executive positions on the Board. The Board meets three times per year, in January, June and September, although additional meetings may be convened on an as needs basis. Meetings are held over one day, usually in Toronto. The September meeting is held immediately before the annual conference in the host city. Time requirements average approximately 8-10 hours per month for additional committee work and preparation. Reasonable travel expenses are reimbursed for Board meetings, with the exception of the meeting at the CERC annual conference

In accordance with CERC by-law, a candidate must

- Be a CERC member in good standing
- Be over 18 years of age

Only one representative of a member organization may serve on the Board at any one time. Associate members may not hold office.

Ideal candidates are those CERC Members who possess the following characteristics:

- Demonstrated leadership qualities
- Strategic thinkers and decision makers
- Ability to plan, problem solve and motivate others
- Excellent communications skills in all mediums
- Demonstrated commitment to CERC through volunteer activity in the organization's activities
- Demonstrated ability to work in diverse teams
- Hold the CERC Relocation Specialist title, or are currently enrolled in the CERP professional designation program, or are willing to enrol in the program within one year of being elected
- Have at least three years of industry experience
- Are actively involved in CERC committees, or have other Board / committee experience.

If you feel you have the requisite skills and commitment to make a strong contribution to the future success of CERC we would like to hear from you. Please complete the attached Board Application and return it, together with a current résumé, to:

Ms. Joan Mitchell, CERC Chair at FAX 416 593 1139,

Or email: [info@cerc.ca](mailto:info@cerc.ca), with **Board Application** in the subject line.

**All applications must be received by May 15<sup>th</sup>, 2010**

To learn more about CERC and Board activities please visit the CERC website at [www.cerc.ca](http://www.cerc.ca), or call 416 593 9812.



***APPLICATION FOR CERC BOARD MEMBERSHIP***

Personal Assessment Worksheet

Name:  
Company:  
Sector:  
Your current position:  
Number of years in relocation:

Please describe the volunteer activities/committees in which you have been involved with at CERC and/or other organizations:

Please describe what you would consider to be important leadership skills and how you have demonstrated these skills in past/current positions (volunteer/paid).

Applications/ Nominations must be received by May 15th, 2010. To be considered, a current résumé must also accompany this application.

Signature \_\_\_\_\_

Date \_\_\_\_\_